



Sport Structures Scoop

We hope you're getting ready for the glorious English summer which is surely just around the corner. While we all wait for it, feel free to read through our July newsletter.



If you have any recommendations or content you would like to see in future newsletters please send them to Marketing@SportStructures.com.



National Minimum Wage

A reminder that the national minimum wage increased on 1st April 2022 and details on the new rates can be found [Here](#). For apprentices, the National Minimum Wage for apprentices applies to all apprentices aged under 19; and apprentices who are aged 19 or over in the first year of their apprenticeship. Any apprentice over 19 who has completed the first year of their apprenticeship must be paid the minimum wage for their age group.

[View New Rates](#)

You Said / We Did

Your Feedback

Utilise Aptem more for resources and learning.

Action We have taken

We have added our learner and manager handbooks that were shared in the last newsletter to the 'resource centre' in Aptem that all learners can access and refer to at any time. We've committed to getting all our curriculum added to this resources centre in the future. You will start to see this area populate more in the coming weeks and months as we look to use this area more effectively.

[Our policies and procedures](#)

Ofsted Visit

We had our New Provider Monitoring Visit (NPMV) from Ofsted in April 2022. Ofsted are responsible for monitoring the quality of training from an apprenticeship provider and making judgements based on their inspection.

For a NPMV the three judgement areas are:

- 1) how much have leaders made in ensuring that the provider is meeting all the requirements of successful apprenticeship provision?
- 2) what progress have leaders and managers made in ensuring that apprentices benefit from high-quality training that leads to positive outcomes for apprentices?
- 3) how much progress have leaders and managers made in ensuring that effective safeguarding arrangements are in place?

This visit covered our Level 3 Business Administration, Level 3 Team Leader/Supervisor and Level 5 Operations/Departmental Manager apprenticeship standards that started in or after October 2020, and Ofsted scrutinised all areas of our provision which included conversations with staff, learners and employers.

The judgements are either; Significant Progress, Reasonable Progress or Insufficient Progress for each judgement area. We are delighted to say we received Reasonable Progress in all three areas. With a very small number of providers receiving Significant Progress, we felt achieving Reasonable Progress in all areas was a success.

Ross Szabo, our Ofsted nominee and Senior Apprenticeship Manager said:

“As a new provider we were keen to go through the process and get external validation of what we are doing. We’re really happy with the outcome and it shows we are working from a solid foundation that we can now push on from. The inspectors were very complimentary about a number of things we do and the most pleasing aspect for me was that they felt we had a key handle on where we were as a provider, we knew our strengths and we knew what we needed to work on. The visit has helped us to identify where we could make improvements and that is what we will be focussing on to ensure our learners and employers receive the best possible experience.”

Katherine Percival, our Managing Director added:

“We are ever so pleased with the outcome of our initial OFSTED visit. It reflects our intent to provide a relevant curriculum to meet the needs of those working in the sport and physical activity sector, which has been the foundation of our apprenticeship offer. We will use the feedback as a platform to improve further so we can continue to offer high-quality learning experiences.”

[Full Report](#)

Cap of 10 Apprenticeship Starts Renewed as of 1st June 2022

Non-levy apprenticeship employers (over 95% of all employers) have a cap of 10 apprentices that can be enrolled. This cap has been reset to zero as of 1st June 2022 so employers looking to take on

apprentices who had reached their cap of 10 are now able to take on more apprentices.



FREE

TRAINING

QUALIFICATIONS

Thousands of paid and volunteer sports coaches are accessing skills, funding and support. **You could join them!**

Our offer of courses as part of the ReTrain-to-ReTrain programme include:

- 1st4sport Level 3 PE and School Sport
- Swim England Level 3 Swim Coordinator
- 1st4sport Level 2 Multi-skills (minimum cohort required)
- 1st4sport Level 1, 2 & 3 Coaching
- CMI Level 3 & 5 Leadership and Management

Check your eligibility and apply today.

ReTrain To ReTrain

Re-Train for courses

As an organisation, Sport Structures are committed to working with industry partners to support the development of individuals, groups and organisations within the community. As a part of this commitment, we are proud to announce that we are working with CIMSPA as a training provider partner on the next phase of their ReTrain to ReTain funding project, helping to tackle skill shortages and empower individuals and organisations to remain, return or enter the sports sector.

As an approved CIMSPA training provider partner we aim to boost the sport and physical activity community through our offer of courses as part of the ReTrain-to-ReTrain programme, these include:

- Level 3 PESS (Individuals and cohorts - face-to-face)
- Level 3 Swim Coordinator
- Level 2 Multi-skills (Face to face or blended, minimum cohort required)
- Level 1 Coaching
- Level 2 Coaching
- Level 3 Coaching
- Level 3 Leadership and Management
- Level 5 Leadership and Management

If ReTrain to ReTain sounds like the perfect match for you as an individual or for your organisation (your organisation must be a CIMSPA Employer Partner) to get back to work, build up your skills or simply kick-start your business after the Covid-19 pandemic, you

can find out what support you are eligible for and [Apply Here](#).

Apply Here

Safeguarding and Prevent

As a training provider, we are committed to supporting the welfare of our learners and providing a safe environment where young people and adults can thrive.

If you have any concerns you wish to share (individually or about others), please do not hesitate to contact our Designated Safeguarding Leads:

Kath Percival (Katherine.percival@sportstructures.com) / 07917 388 174

Simon Kirkland (Simon.Kirkland@sportstructures.com) / 07766 768 474

You can find a poster with our Designated Safeguarding Team along with a copy of our Safeguarding and Prevent Policy [here](#).

Change in Law - Position of Trust

What is a position of trust?

'Position of trust' is a legal term that refers to certain roles and settings where an adult has regular and direct contact with children. This is usually a person in a position of **authority** or **responsibility**. Those in positions of trust have a considerable amount of power and influence on a young person's life. For example, a young person may be dependent on their coach for their sport and physical activity participation, development or progression.

The changes

The changes to Sections 16 to 19 of the Sexual Offences Act 2003 (the Act) include an extension of the positions of trust offences to include where an adult is coaching, teaching, training, supervising or instructing a 16 or 17-year-old in a sport on a regular basis, and where the adult knows that they are coaching, teaching, training, supervising or instructing this individual.

Within the Act, 'sport' is defined as any game in which physical skill is the predominant factor, and any form of physical recreation which is also engaged in for the purpose of competition or display.

The purpose of the new legislation is to protect 16 and 17-year-olds from potential abuse by those who have power and influence over them.

The following occupational roles will be classified as a position of trust when they are working with young people aged 16 to 17 years old:

- Personal Trainer

- Gym Instructor
- Group Exercise Instructor/Yoga/Pilates Instructor
- Coach
- Assistant Coach
- Swimming Teacher
- Assistant Swimming Teacher

The following occupational roles may also be classified as a position of trust depending upon their workplace related roles and responsibilities:

- Recreation Assistant
- Manager
- Tutor
- Assessor
- Coach Developer

Further information can be found via the CPSU website: [Preventing Abuse of Positions of Trust](#).

Handbooks

We've revamped our handbooks that are shared with learners and managers during enrolment. We think they provide lots of information and detail and can be referred back to throughout the apprenticeship.

Employer Handbook

[View Handbook](#)

Learner Handbook

[View Handbook](#)

You can also access the handbook via the e-portfolio on Aptem.

Key dates in the coming quarter

This section shows key dates to be aware of and some of these may be picked up by tutors in discussions with learners as part of the enrichment we include in our apprenticeship programmes.

In the past, we have shared information on safeguarding, prevent and Ramadan, but moving forwards we'd like to expand further on some of these themes by shining a spotlight on a few areas. Look out in our future editions for this information.

Upcoming dates

July

- 8th - Day of Arofa (begins eve)
- 9th - Eid al Adha (begins eve)
- 11th - World Population Day & Non-binary awareness week
- 13th - Eid al Adha (ends eve)
- 14th - International Non-Binary Peoples Day
- 15th - World Youth Skills Day
- 18th - Nelson Mandela International Day
- 29th - Hijra Islamic New Year

August

- 7th - Day of Ashura (begins eve)

- 8th - Day of Ashura (ends eve)
- 9th - International Day of the World's Indigenous People
- 22nd - International Day commemorating the Victims of Acts of Violence religion or belief
- 23rd - International day for the remembrance of the Slave Trade and its Abolition
- 30th - Grief Awareness Day
- 31st - International Day for People of African Descent

September

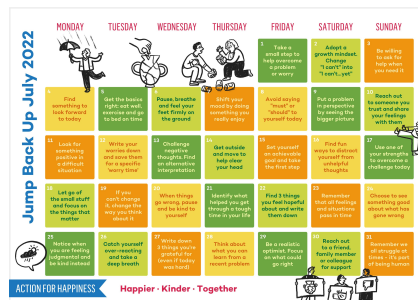
- 10th - World Suicide Day
- 15th - World Afro Day
- 21st - World Alzheimer's Day
- 23rd - International Day of Sign Languages
- 25th - Rosh Hashanah (begins sundown)
- 27th - Rosh Hashanah (ends nightfall)

Useful Links

The charity [Chasing the Stigma](#) - has produced a digital signposting tool called the [Hub of hope](#). It is essentially an online database (app is also available) which lists all local and national mental health support services in the UK.

Action for Happiness

[Happier Kinder Together | Action for Happiness](#) has launched 'Jump Back Up July' which focuses on how to respond constructively in difficult times



[View Calendar](#)

20th Anniversary



Sport Structures was formed by Simon Kirkland and incorporated on the 23rd of July 2002 with the aim of providing high-quality, cost-effective consultancy, management and administration services to sports organisations.

Keep an eye on our social media, for important updates and information.



Sport Structures

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